CAUTHE 2027 CARER SUPPORT SCHEME FOR CONFERENCE ATTENDANCE

INFORMATION AND APPLICATION FORM

General Information

The CAUTHE Executive is pleased to invite applications for the Carer support scheme to assist CAUTHE members to attend the CAUTHE 2027 Conference, 8-11 February in Parramatta, NSW, Australia. The scheme is open to all CAUTHE members, including Higher Degree Research students.

The aim of the scheme is to provide assistance to those who would like to attend the conference in person but have carer responsibilities or needs that result in an additional financial burden.

CAUTHE is aware of the caring commitments and needs that many people have across their careers. The Executive is committed to supporting colleagues with caring responsibilities and needs to attend and present at the CAUTHE Conference. We recognise the importance of attending conferences, as they help to build important networks and working relationships, provide opportunities to make work 'visible' in the presenting and sharing of research, and to stay abreast of latest developments in the tourism, hospitality, and events field.

CAUTHE has limited funds available to cover expenses to support conference attendance of those with carer responsibilities for other persons or who require caring assistance or needs themselves. We take a wide definition of care, and these funds may be used, for example:

- To cover additional caring responsibilities beyond that normally required to enable the applicant to attend the conference (e.g. additional childcare, either at the conference or at home; respite care);
- To enable CAUTHE attendees who are carers to bring their dependent(s) with them to the conference;
- To enable CAUTHE attendees to bring another carer to the conference to care for their dependent(s);
- To enable CAUTHE attendees with particular needs to bring someone to the conference to help provide care for them.

Scheme Details

The funding scheme will provide individual grants of *up to a maximum* of AU$500 each.

To be eligible for the scheme, applicants should:

- Be a current individual Student or Associate CAUTHE member, with membership expiry no earlier than 12 February 2027;
- Have a full paper or extended abstract accepted by the conference reviewers;
- Provide a brief statement outlining your need for funding with quotes for anticipated expenses;
- Be prepared to submit invoices, including GST where applicable, for expenses incurred for carer responsibilities; and
- Be prepared to submit a brief report (to be kept confidential for Executive committee use only) within one month following the conference outlining how the grant facilitated your attendance, if your application is successful.

Deadlines, Application and Selection

- Please complete the application form attached to these guidelines and submit the application to CAUTHE Secretariat Penny Jose <cauthe.secretariat@gmail.com> by **5:00pm (AEDT)** on **17 October 2026.** Late applications may be accepted after this date pending availability of funds.
- Submit the full paper or extended abstract electronically by the submission deadline at the 2027 CAUTHE Conference.
- You may only make one Carer Support Scheme application for the CAUTHE 2027 conference.
- Priority for carer support will be given to first-time applicants. Where funds permit, a reduced level of assistance may also be offered to previous recipients.
- Applicants will be notified by **13 November 2026** on the outcome of the application.
- The funds will be remitted after the close of the conference and on receipt of invoices for carer expenses.
- Please be assured that all applications, reports and results will be kept confidential by the CAUTHE Executive.

2027 CAUTHE CONFERENCE CARER SUPPORT SCHEME

APPLICATION FORM

CONFIDENTIAL

SUMMARY INFORMATION

Title (Mx, Mr, Mrs, Ms, Dr, Prof)	
First name	
Last name	
Email	

Please provide a short statement outlining your need for funding (note that the maximum you can apply for is AUS$500). Applications will be reviewed at the committee's discretion based on evidence of caring responsibilities beyond that normally required to enable conference attendance. This may include the need for additional childcare, respite care, bringing dependents to the conference, bringing a carer to the conference or other caring needs.

Applicants should explain their caring responsibilities and how these impact their ability to attend the conference (e.g. need for assistance with mobility, communication, supervision or medical support during travel and sessions), and may provide supporting evidence where available (such as indicative costs and quotes for anticipated expenses, medical or professional letters) or, where not available, a detailed personal statement describing your care needs and daily circumstances. Please also indicate how likely it is that you will attend the conference without the carer support funding.

APPLICANT CHECKLIST

Please complete:

1.	I have previously been given CAUTHE Carer Support (NB Priority will be given to first-time applicants).	**Yes**	**No**
2.	I confirm that I have submitted a full paper or extended abstract paper to the CAUTHE 2027 Conference.	**Yes**	**No**
3.	I confirm that I am an individual Student or Associate CAUTHE member and my membership will be valid at the time of the conference (8-11 February 2027).	**Yes**	**No**
4.	I have provided a short statement outlining my need for funding and include indicative costs and quotes for anticipated expenses.	**Yes**	**No**
5.	I confirm that if I am successful, I will register for and attend the conference.	**Yes**	**No**
6.	I will submit the tax invoices (with GST where applicable), for expenses I incurred for carer responsibilities.	**Yes**	**No**
7.	I will submit a brief report within one month following the conference outlining how the grant was able to facilitate my attendance if my application is successful (this will be kept confidential).	**Yes**	**No**

Applicant signature _____**Date** _____

Submission

Submit the ***full paper or extended abstract*** electronically via CAUTHE 2027 Conference.

If you have any questions about the Carer support, please contact Antoine Bisson <antoine.bisson@torrens.edu.au>

Email the completed application form to Penny Jose <cauthe.secretariat@gmail.com> by **5:00pm (AEDT)** on **17 October 2026.**