



THE COUNCIL FOR AUSTRALASIAN UNIVERSITY TOURISM AND HOSPITALITY EDUCATION INC (CAUTHE)

ABN: 99 849 437 226

Minutes of Annual General Meeting

Minutes of the 2017 Annual General Meeting of CAUTHE held at the St David Lecture Theatre, University of Otago, Dunedin, New Zealand on Thursday 9 February at 2:00pm.

Contents

Ordinary business	2
Appendix 1: Treasurer's report 2016	7
Appendix 2: Secretariat report	10
1. Key activities	10
2. Membership	10
3. New members	10
4. International membership	10
5. Conference delegates and membership	11
6. Social media	12
Appendix 3: Special Interest Group report	13
Appendix 4: Journal of Hospitality and Tourism Management report	18

Ordinary business

Present

	Title	First name	Surname	Institute
1	Dr	Judith	Mair (Chair)	The University of Queensland
2	Mr	Eslam	Afifi	Monash University
3	Dr	Ann Suwaree	Ashton	NIDA University
4	Professor	Tom	Baum	Strathclyde University
5	Dr	David	Beirman	University of Technology, Sydney
6	Assoc Prof	Pierre	Benckendorff	The University of Queensland
7	Dr	Liang	Bin	Hubei University of Economics
8	Dr	Naomi	Dale	University of Canberra
9	Dr	Sally	Driml	The University of Queensland
10	Dr	Hilary	du Cros	University of Technology, Sydney
11	Dr	Sebastian	Filep	University of Otago
12	Ms	Sinead	Francis-Coan	University of Newcastle
13	Assoc Prof	Elspeth	Frew	La Trobe University
14	Dr	Edmund	Goh	Torrens University
15	Ms	Denise	Goodfellow	Southern Cross University
16	Dr	Simone	Grabowski-Faulkner	University of Technology, Sydney
17	Dr	Anne	Hardy	University of Tasmania
18	Professor	Candice	Harris	AUT University
19	Dr	Wendy	Hillman	Central Queensland University
20	Assoc Prof	Kirsten	Holmes	Curtin University
21	Professor	Leo	Jago	University of Surrey
22	Dr	Patricia	Johnson	University of Newcastle
23	Ms	Penny	Jose (notes)	CAUTHE Secretariat
24	Dr	Catheryn	Khoo-Lattimore	Griffith University
25	Professor	Christian	Laesser	University of St Gallen
26	Dr	Zhuo (Catherine)	Li	Institute for Tourism Studies
27	Dr	Xiangping	Li	Institute for Tourism Studies
28	Assoc Prof	Leonie	Lockstone-Binney	William Angliss Institute
29	Dr	Erwin	Losekoot	Auckland Institute of Studies
30	Ms	Gabrielle	McGinnis	University of Newcastle
31	Dr	Shelagh	Mooney	AUT University
32	Mr	Leonardo	Nava Jimenez	University of Otago
33	Dr	Yohei	Okamoto	Murdoch University
34	Professor	Bruce	Prideaux	Central Queensland University
35	Dr	Joanne	Pyke	Victoria University
36	Dr	Kylie	Radel	Central Queensland University
37	Dr	Mike	Raybould	Bond University
38	Dr	Lianping	Ren	Institute for Tourism Studies
39	Professor	Brent	Ritchie	The University of Queensland
40	Dr	Richard	Robinson	The University of Queensland
41	Dr	Dale	Sanders	Edith Cowan University
42	Professor	Noel	Scott	Griffith University
43	Dr	Sabrina	Seeler	AUT University
44	Dr	Dinesha	Senarathna	University of Waikato
45	Professor	Marianna	Sigala	University of South Australia
46	Professor	David	Simmons	Lincoln University

47	Dr	Paul	Singh	Eastern Institute of Technology
48	Dr	Jennie	Small	University of Technology, Sydney
49	Professor	Karen	Smith	Victoria University of Wellington
50	Assoc Prof	David	Solnet	The University of Queensland
51	Ms	Edith	Szivas	UNWTO.Themis Foundation
52	Ms	Michelle	Thompson	Central Queensland University
53	Ms	Heidi	van der Watt	Massey University
54	Ms	Karina	Wardle	Western Sydney University
55	Assoc Prof	Erica	Wilson	Southern Cross University
56	Dr	Mieke	Witsel	Southern Cross University
57	Ms	Elaine	Yang	Griffith University
58	Dr	Tamara	Young	University of Newcastle

1. Apologies

Title	First name	Surname	Institution
Dr	Carmen	Cox	Bond University
Assoc Prof	Tracey	Dickson	University of Canberra
Dr	Tay	Koo	University of New South Wales
Dr	Diane	Lee	Murdoch University
Mr	Andrew	Peters	Swinburne University of Technology
Assoc Prof	Christof	Pforr	Curtin University
Professor	Elizabeth	Roberts	Southern Cross University
Ms	Esther	Teo	Academies Australasia Polytechnic
Assoc Prof	Emma	Warterton	Western Sydney University
Dr	Paul A.	Whitelaw	William Angliss Institute

2. Confirmation of previous AGM minutes: Tuesday 9 February 2016.

Proposed: Wendy Hillman

Seconded: Brent Ritchie

The minutes were accepted as a true record of the meeting.

3. Reports from Executive

3.1. Chair's Report – Judith Mair

A good year for CAUTHE started with the 2016 conference in Sydney hosted by the BMIHMS. The mid-year meeting held in Brisbane at the University of Queensland – included an afternoon PhD workshop, well received. This format will be repeated in 2017 on Friday 4 August at Griffith University, Gold Coast campus.

An incident during the year led CAUTHE to reflect on a number of issues, including the need for public liability and directors' insurances. Further, a number of policies were developed to help guide the conduct of the organisation, its members and conference hosts (available on the CAUTHE website)

Policies

- Election of office-bearers
- Grievances and complaints policy
- Social media policy
- Executive committee and secretariat guidelines

In addition, the following documents are recommended good practice:

- Accessible events: a guide for organisers (MEA)
- Australian code for the responsible conduct of research (NHMRC)
- Publishing policy for the Royal Society of New Zealand journals
- Recommendations for promoting gender equity and balance in tourism conferences (TEFI)

Membership is stable, having grown slightly over 2016 and the financial position is solid as reported in the Secretariat and Treasurer's reports below.

3.2. Treasurer's Report – Noel Scott (see Appendix 1)

It was noted that the forecast budgetary position will be similar for 2017, because although more income is being received, expenditure has also increased. Expenditure for SIG activities and conference bursaries will increase slightly.

3.3. Secretary's Report – Dale Sanders

Continued to publish two newsletters annually, April and September. 2017 newsletters to include a report on CAUTHE 2017 and continue the 'Where are they now?' series. The newsletter is shared with Kindred associations ANZALS and SMAANZ.

4. Secretariat Report – Penny Jose (see Appendix 2)

Discussion included possible ways to keep members including looking at past statistics. It was noted that the conference discount is a key driver for membership as reflected by the strong correlation between member numbers and conference delegate numbers.

5. Conferences

5.1. 2017 University of Otago – Sebastian Filep

The conference exceeded expectations, attracting 276 delegates and approximately 70 participants in the PhD/ECR workshop. A total of 250 papers were submitted, with 224 presented at the conference. In addition, 20 papers were presented in poster format as visual presentations. A full report will be presented following the conference.

Discussion included the need to avoid clashes with competing conferences e.g. the Association of Industrial Relations Academics in Australia and New Zealand conference held on 8-10 February 2017, and significant public holidays e.g. Waitangi Day and Chinese New Year, when scheduling future conferences.

5.2. 2018 University of Newcastle – Tamara Young

The CAUTHE 2018 conference will be hosted in the NeW Space City Precinct Campus in the heart of Newcastle. The proposed theme for CAUTHE 2018 is *Get Smart: Paradoxes and Possibilities in Tourism, Hospitality and Event Studies*. The conference will commence with the PhD/ECR and MCA workshops on 5 February. The main conference will follow from Tuesday 6 to Thursday 8 February.

5.3. 2019 Conference bid – Kylie Radel

CQUniversity presented a proposal to host the first CAUTHE conference at Cairns in tropical Far North Queensland from 11-14 February 2019. Themed *Sustainability of Tourism, Hospitality & Events in a Disruptive Digital Age* the proposed program includes streams focusing on demand, supply and research and theory development. Pre- and post-conference workshops and site visits are proposed.

Discussion included the need to:

- include a stream on workforce issues
- address risk management, including a contingency plan
- be aware of delegates' time constraints regarding pre- and post-conference workshops e.g. CAUTHE 2017 weekend post-conference tours were cancelled due to lack of numbers

5.4. Future conferences

Expressions of interest are invited by the Chair from Chapter members interested in hosting conferences beyond 2019.

6. Special interest groups – Wendy Hillman (see Appendix 3)

Discussion included the need for:

- a dedicated timeslot within the conference for SIG meetings, preferably on day one of the conference to facilitate formation of new connections early in the conference, and/or
- the inclusion of concurrent papers into a SIG meeting for discussion for those who are willing.

7. Journal update – Marg Deery (see Appendix 4)

A call for expressions of interest for a new Editor-in-chief resulted in a large field of high quality applicants. As a result, the Editorial Team will change following the 2017 CAUTHE Conference with Professor Margaret Deery stepping down from the position of Editor-in-Chief and Professor Marianna Sigala taking on the role of Editor-in-Chief. Anna Leask has stepped down and Associate Professor Leonie Lockstone-Binney will join the team as Associate Editor (Tourism and Events).

Following the migration from the ESS to EVISE journal management system in 2015 the Editorial team experienced significant difficulties in processing

papers. Elsevier are continuing to address these issues and are confident that they will be resolved soon.

Three Special Issues (SI) were developed in 2016-2017:

- *Crisis Response and Recovery for the Tourism Industry*
- *Hospitality, Tourism & Events Education: The challenges and opportunities presented by learning standards*
- *Critical Lens on Hospitality & Tourism Work*

A new SI has been proposed for 2017 on *Tourism and hospitality experiences in the digital era*. Please contact Marianna Sigala if you have ideas for more Special issues.

New journal best and highly commended papers and best reviewer awards were introduced at CAUTHE 2017 to promote the journal and encourage authors to publish and review.

Members were encouraged to cite JHTM papers in their publications!

8. Fellows' report – Leo Jago

The Fellows were pleased to support the PhD scholars and ECRs as mentors at the 2017 workshop. A strong field of nominations was received for the Fellows award for contribution to Hospitality and Tourism Education and Research, with the winner to be announced at the Gala Dinner.

9. Other business

9.1. Thank-you

The Executive committee thanked:

- Prof Marg Deery, for her work as Editor-in-Chief of the journal since 2014 and for its continued growth.
- Prof Karen Smith, Executive committee member for her contributions, particularly regarding New Zealand liaison since 2013.

9.2. PhD/ECR bursaries

The eligibility requirement for PhD scholars and ECRs submit a full paper poses difficulties for some unsuccessful applicants – namely when universities are willing to support conference attendance based on working paper submission only (with the preference that full papers are submitted to journals). Given the bursaries are awarded on a competitive basis, it would be difficult to judge papers based on working paper submissions only. A solution may include that after notification of the results, unsuccessful applicants are able to withdraw their full paper and submit a working paper. The Executive committee will consider and respond.

10. Next meeting

The University of Newcastle, February 2018, TBC

Meeting closed: 3:35pm

Appendix 1: Treasurer's report 2016

This report accompanies the statement of financial affairs for CAUTHE for the period 01/01/16-31/12/16. It also includes projected income and expenditure for 2017.

The financial statement includes all information available to me at the time of writing this report. I am pleased to report that I have balanced the statement of accounts and they can be found in the attached documents.

Total funds on hand as of 1st January 2017 are \$101,286.44, which is above the mid-year estimate (\$93,990.59). Total income exceeded total expenditure for the year 2016 by \$7,883.80. Overall, year-on-year performance indicates that 2016 income (\$43,873.02) was down slightly on the 2015 end of year figure (\$47,206.29) while 2016 expenditure was higher (\$35,989.22) than 2015 (\$23,897.13).

On the expenses side, this year-on-year change was due additional costs for bursaries, conference expenses, the mid-year meeting and CAUTHE SIGs and additional Secretariat expenses.

On the income side, 2016 income of \$43,873.02 indicates a general modest growth in most income categories with the exception of the conference other income. Membership income has shown growth of around \$4,500.

The 2017 budget is shown as in line with 2016. Some \$70,000 of CAUTHE's cash reserves are in a term deposit. On the income side, there is uncertainty around the expected income from Elsevier for Journal of Hospitality and Tourism Management royalties. This is the first year these will be received and budgeted income from royalties are estimates only. The largest expense is forecast to be Secretariat wages. As noted in previous reports, the Secretariat is critical for the efficient functioning of the association.

I wish to thank the CAUTHE Secretariat, Penny Jose, for providing essential ongoing assistance. I am pleased the accounts are in a healthy position.

Noel Scott
CAUTHE Treasurer 2016

CAUTHE - Statement of Income and Expenditure
1 January – 31 December 2016

	2014	2015	2016
Opening Balance as at 1st January	\$64,338.09	\$70,093.48	\$93,402.64
<u>Income</u>			
Bank Interest	\$1,282.94	\$2,082.56	\$2,025.52
Conference levy (naming fees)	\$6,175.00	\$2,325.00	\$3,175.00
Conference other	\$9,166.50	\$10,000.00	-
Elsevier editorial stipend	\$2,067.64	\$2,630.33	\$2,715.98
Membership	\$25,121.57	\$27,204.24	\$31,488.44
PhD workshop (UQ refund of unspent funds)	\$466.95	-	
Royalties	\$1,681.27	\$2,364.16	\$2,608.08
Sale of conference proceedings	\$620.00	\$600.00	\$240.00
SIG Income	-	-	\$1,620.00
Total income to 31st December	\$46,581.87	\$47,206.29	\$43,873.02
<u>Expenditure</u>			
Bank fees	\$22.50	\$40.25	\$57.00
Banner		\$445.50	-
Conference bursaries	\$5,960.00	\$6,180.00	\$6,665.31
Conference expenses			\$150.64
Constitutional discussion board	\$56.52	-	
Department of Fair Trading	\$52.21	\$98.39	\$54.22
Gifts	\$56.20	\$288.42	\$412.95
Insurance			\$1,775.04
ISBNs (book of 10)		84.00	-
JHTM (Cambridge Publishing final payment)	\$5,439.56	-	-
Mid-year meeting (travel and catering)	\$189.64	\$572.63	\$1,718.20
PayPal fees	\$538.30	\$585.88	\$620.81
PhD workshop	\$153.00	-	-
Postage and stationery	\$26.30	\$21.24	\$10.94
Secretariat (wages)	\$10,400.00	\$12,111.00	\$17,415.00
Secretariat (conference travel)	\$628.00	\$678.42	\$843.87
Special Interest Group activities	\$398.00	\$1,281.95	\$3,428.74
Sponsorship	\$220.00	-	-
Strategic plan (graphic design)			\$150.00
Teleconferences	\$186.25	\$266.00	\$228.00
Website maintenance	\$16,500.00	\$1,243.45	\$2,458.50
Expenditure to December 31st	\$40,826.48	\$23,897.13	\$35,989.22
Balance of Trading account	\$4,058.27	\$11,207.81	\$7,159.53
Balance of Mastercard account	\$168.28	\$261.71	\$179.63
Balance of Investment account	\$15,866.93	\$21,933.12	\$23,947.28
Balance of Term Deposit	\$50,000.00	\$60,000	\$70,000.00
Overall cash at bank 31st December	\$70,093.48	\$93,402.64	\$101,286.44

Proposed Income and Expenditure Activity for 2017

	2017
Opening Balance as at 1 January (Actual)	\$101,286.44
<u>Proposed Income</u>	
Bank Interest	\$2,300.00
Conference levy (naming fees)	\$4,000
Elsevier editorial stipend	\$2,700.00
Membership	\$29,000.00
Royalties	\$2500.00
Sale of conference proceedings	\$400.00
Total income to 31st December	\$40,900.00
<u>Proposed Expenditure</u>	
Bank fees	\$60.00
Conference bursaries	\$7,000.00
Department of Fair Trading	\$55.00
Elsevier member access fee	\$2,800.00
Gifts	\$300.00
Insurance	\$1,775.04
Mid-year meeting (travel and catering)	\$2,000.00
PayPal fees	\$700.00
Postage and stationery	\$25.00
Secretariat (conference travel)	\$1,500
Secretariat (wages)	\$17,000.00
Special Interest Group activities	\$5,000.00
Teleconferences	\$300.00
Website maintenance	\$2,000.00
Total expenditure to 31st December	\$40,515.04
Estimated Overall Cash at Bank as at 31st December (Estimated)	\$101,671.40

Appendix 2: Secretariat report

31 January 2017

1. Key activities

CAUTHE continues to maintain a healthy membership base and facilitates key activities for members. The organisation supports a fully integrated website and membership management system and social media presence. The Executive committee held nine monthly teleconferences throughout the year, including two teleconferences which were joined by the Chapter Directors.

2. Membership

Table 1 shows that both institutional and individual membership increased during 2016. Individual (associate and student membership) increased by 9% from 190 members in 2016 to 207 members in 2017. The proportion of associate and student members remains similar at 73%.

Chapter membership has increased from 30 to 31 members and we were pleased to welcome Academies Australasia Polytechnic as a new Chapter member. Affiliate membership decreased with the loss of two members.

Table 1: Members 2003-2017 (as at 31 Jan)

Members	2005	2006	2007	2008	2009 ¹	2010	2011	2012	2013	2014	2015	2016	2017
Individual (TOTAL)	104	130	90 ²	122	106	175	200	220	180	180	140	190	207
Associate	n/d	n/d	53	71	78	125	134	150	143	133	99	136	152
Student	n/d	n/d	18	25	16	19	38	50	37	47	41	54	55
% Associate			59%	58%	74%	71%	67%	68%	79%	74%	71%	72%	73%
International	n/d	n/d	19	26	12	31	28	20	16	23	14	35	54
% Int'l			21%	21%	11%	18%	14%	9%	9%	13%	10%	14%	26%
Chapter	23	25 ³	23	23	19	22	25	26	26	26	25	30	31
Affiliate	0	0	2	2	3	3	4	3	4	5	5	5	3

¹ Numbers uncertain due to incomplete/missing data in database at handover

² 140 reported, but 50 unpaid possibly due to membership renewal date changes

³ 6 unpaid

3. New members

Table 2 shows an increase in the percentage of new members over the past twelve months, and consistent with other high membership years of 2010-2011. Eleven members joined as part of the PhD / ECR workshop bursary application process and 59 through the conference registration process.

Table 2: New members (as at 31 Jan)

Members	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Individual (TOTAL)	14	9	80	98	61	55	59	28	60	97
% TOTAL	11%	8%	46%	49%	28%	31%	33%	20%	32%	47%
Associate	3	7	54	59	28	31	26	9	29	55
Student	11	2	11	28	24	24	33	19	31	42
% joined via conf.	n/a	n/a	40%	57%	51%	25%	24%	32%	55%	61%
International	n/d	n/d	15	11	3	7	10	2	18	37
Chapter	1	1	0	1	1	1	2	1	5	1
Affiliate	2	2	1	1	-1	1	1	0	0	-2

4. International membership

The majority of international members continue to be from the United Kingdom. The percentage of international members has increased to 26% in 2017, from 18% in 2016, with a corresponding increase in the number of unique countries represented to 17.

Table 3: International members (as at 31 Jan)

2013		2014		2015		2016		2017	
Australia	(133)	Australia	(153)	Australia	(112)	Australia	(136)	Australia	119
New Zealand	(31)	New Zealand	(15)	New Zealand	(9)	New Zealand	(19)	New Zealand	34
UK	6	UK	4	UK	4	UK	10	UK	11
Hong Kong	3	Canada	3	Hong Kong	2	Singapore	5	Hong Kong	9
Canada	2	Hong Kong	3	Japan	2	Hong Kong	3	Japan	7
Finland	1	China	2	Finland	1	Japan	3	Thailand	4
France	1	Japan	2	Denmark	1	Norway	3	China	3
Singapore	1	Netherlands	2	Switzerland	1	Switzerland	2	Switzerland	3
Switzerland	1	Singapore	2	Singapore	1	Israel	2	Turkey	3
Taiwan	1	Denmark	1	Norway	1	China	1	Canada	2
		Finland	1	USA	1	Finland	1	South Africa	2
		Israel	1			Germany	1	Netherlands	2
		Switzerland	1			Macau	1	USA	2
						Malaysia	1	Fiji	1
						Sweden	1	Germany	1
						UAE	1	Nigeria	1
								Slovenia	1
								South Korea	1
								Singapore	1
	16		22		14		35		54
	9%		12%		10%		18%		26%

5. Conference delegates and membership

Membership numbers continue to correlate strongly with conference attendance (Figure 1), with the member discount being a strong incentive for members to join or renew membership.

A record number (88) delegates or 43% joined CAUTHE or renewed their membership as part of the conference registration in 2017. This corresponds with 34% members in 2016 and 28% in 2012 and the figure correlates strongly with the ease at which delegates are able to purchase membership during the registration process.

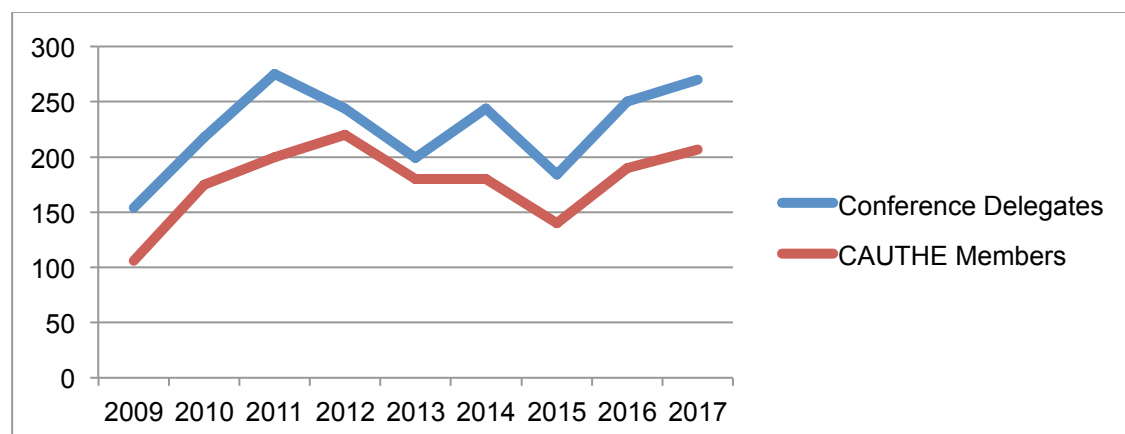


Figure 1: Conference delegate numbers vs membership

Table 4 shows the top delegate countries for 2017 (as at 31 Jan), compared with previous years. Top countries outside Australia and New Zealand are the UK, Hong Kong, Japan, China and Thailand. The percentage of total international conference delegates, 32% in 2017, is higher than usual and has impacted on the number of international memberships (Table 3).

Table 4: Conference delegate top countries

COUNTRIES	2009	2010	2011	2012	2013	2014	2015	2016	2017
Australia	147	169	228	170	81	167	140	159	119
New Zealand	12	12	8	25	81	13	18	22	67
United Kingdom	22	13	15	10	14	10	8	16	22
Japan	0	0	0	0	0	11	2	3	8
Hong Kong	0	5	1	7	2	4	1	3	7
China	1	0	1	4	0	5	1	2	6
Thailand	0	1	2	3	3	0	1	9	6
USA	3	1	1	1	1	2	1	1	5
Germany	0	0	0	3	1	1	0	3	4
Macau	0	2	1	3	0	4	1	2	3
South Africa	0	0	2	0	3	0	3	0	3
Switzerland	2	1	3	2	2	1	1	4	3
Turkey	0	0	0	0	0	0	0	1	3
Canada	1	2	3	1	1	1	2	0	2
Netherlands	2	0	0	4	0	2	2	2	2
Malaysia	1	1	0	1	1	0	0	1	2
TOTAL	202	220	231	234	196	256	191	272	275
Int'l % of total*	21%	15%	15%	21%	18%	19%	14%	24%	32%
Count	23	21	23	21	22	23	24	27	25

* Excluding AU and NZ

6. Social media

CAUTHE's social media presence continues to grow in all media (Table 5). In the past 12 months CAUTHE's *Facebook* page following has continued to grow to 443 followers, the *LinkedIn* group has grown to 192 members and the number of *Twitter* followers has increased by around 40%. CAUTHE now also has an *Instagram* profile, with one follower – feel free to follow @cauthe1.

Social media plugins have been added to the CAUTHE website to grow our following and encourage sharing. All news posts are auto-posted to Facebook, LinkedIn and Twitter. CAUTHE will continue to increase presence in social media to facilitate communication with members.

Table 5: Social media group membership

Media / Group	Created	2012	2013	2014	2015	2016	2017
Facebook							
CAUTHE	Nov 2012	1	8	127	182	351	455
Event Studies SIG	May 2012	27	28	26	27	34	33
Tourism & Volunteering SIG	Jan 2014	n/a	n/a	8	24	26	29
LinkedIn							
CAUTHE	Jun 2012	13	18	37	47	138	199
Emerging Markets SIG	Mar 2012	143	172	243	322	414	424
Tourism Risk Crises & Recovery Management SIG	Feb 2013	--	--	--	--	40	39
Teaching & Learning SIG	Jan 2017	--	--	--	--	--	11
Flickr							
Views	Feb 2011	11,240	13,116	26,431	37,827	51,650	62,373
Twitter @cauthe1							
Followers	Feb 2013	n/a	1	20	35	49	97
Instagram @cauthe1							
Followers	Oct 2016	--	--	--	--	--	1

Penny Jose
CAUTHE Secretariat
31 January 2017

Appendix 3: Special Interest Group report

February 2017



SIG CO-ORDINATOR REPORT

- CAUTHE presently supports eight SIGs, most of which were active in 2016.
- Activities undertaken by SIGs in 2016 and upcoming activities for 2017 are provided below.

1. CRITICAL APPROACHES IN TOURISM AND HOSPITALITY (CATH)

Co-ordinators: Erica Wilson, Jennie Small and Candice Harris

2016 Activities

The SIG, in conjunction with the School of Business and Tourism at Southern Cross University, hosted a research seminar by Dr Peter Lugosi, from Oxford Brookes University on 22 August 2016 at the SCU Gold Coast Campus. The event was advertised via the CAUTHE mailing list and Facebook page.

The seminar was entitled '[Work\(ing\) Dynamics of Migrant Networking: Task, Spatial and Temporal Dimensions](#)'. In his presentation, Dr Lugosi drew on a collaborative project investigating two studies of European migrants working in hospitality and food production, and which utilised interviews, participant observation, netnography and surveys. The study examined how occupational and organisational factors, including the nature of work and the characteristics of the workplace, impact upon migrants' intra and intergroup relations. Furthermore, findings illuminated how migrants 'work' (i.e. utilise and exploit) and the dynamics of the work(place) help to facilitate their networking. The seminar was attended by SCU staff and Dr Richard Robinson (SIG member, University of Queensland).

Upcoming

Panel discussion [The End of 'Consensus' \(?\): Critical Tourism and Hospitality in the New World](#) with Emeritus Professor David Airey (University of Surrey, UK), Dr Freya Higgins-Desbiolles (University of South Australia) and David Williamson (Auckland University of Technology) at the CAUTHE 2017 conference.

2. EMERGING MARKETS (EMSIG)

Co-ordinators: Songshan (Sam) Huang, Byron Keating and Anton Kriz

2016 Activities

The inaugural [1st Australia-China Tourism Forum](#) was successfully held in Adelaide from 15 to 17 December 2016. The Forum was co-organized by the School of Management, University of South Australia, the School of Tourism Management, Sun Yat-sen University, and the Tourism Research Cluster of Curtin University. Around 90 participants attended the Forum. One third of the participants were from mainland China and Hong Kong. Among the keynote and panel speakers were Prof Chris Ryan from Waikato University in New Zealand, Prof. Cathy Hsu and Prof. Bob McKercher

from The Hong Kong Polytechnic University. The Forum opens up a dialogue platform for tourism academics, practitioners and government officials from Australia and China to exchange views and perspectives regarding Australia-China tourism relations and common-interest tourism development issues between the two countries. It serves as a timely prelude to the China-Australia Tourism Year in 2017.

3. INFORMATION & COMMUNICATIONS TECHNOLOGIES (ICT) SIG

Co-ordinators: Marianna Sigala, Ian Yeoman

2016 Activities

A request to form a new SIG, Information & Communications Technologies (ICT), was supported and approved by the CAUTHE Executive in March.

The SIG is hosting a panel debate [*Emergent Trends – Big Data, Technology and Revenue Management*](#) at the CAUTHE 2017 Conference on 8 February 2017. There are three invited speakers, including from Air New Zealand and Pacific STR.

Upcoming

A one-day 2017 *ICT SIG Research Symposium* to be hosted by the School of Management, UniSA, is being planned on 21 April. The aim of the symposium is to gather researchers with similar interests and enable them to network and develop collaborative research projects, with the purpose to conduct collaborative research and co-write a paper to be submitted to a special issue. Invited journal editors will participate and present during the workshop.

4. EVENT STUDIES

Co-ordinators: Leonie Lockstone-Binney and Martin Robertson

2016 Activities

The SIG hosted a well attended [*Event Studies symposium*](#) with guest speaker Fran Kerlin at the CAUTHE 2016 conference. The symposium used the 20th International Aids Conference as a recent case study example of the potential of globally roaming international association events to engender a range of economic, social and cultural host city impacts.

Upcoming

A panel discussion titled [*Critical Event Studies in the UK and Australia: lost in translation or one voice?*](#) will be held at CAUTHE 2017 conference. The discussion will include an examination of key trends and topics affecting event management education and research in the UK, Australia and New Zealand. Expert input to the discussion will be offered by Dr Judith Mair (University of Queensland), Associate Professor Kirsten Holmes (Curtin University), Associate Professor Jane Ali-Knight (Edinburgh Napier University) and Event SIG Co-ordinator Martin Robertson (Bournemouth University).

Planning is underway for a special issue of the *International Journal of Festival and Event Management* on topics related to Critical Event Studies.

5. TEACHING AND LEARNING

Co-ordinators: Mieke Witsel, Dianne Lee, Nisha Abm

2016 Activities

The T&L SIG meeting at the CAUTHE 2016 conference was held on a different day from the research SIGs to allow members with an interest in teaching and learning to also attend a research SIG. The meeting provided an opportunity for SIG members to share any teaching and learning projects on which they were working and to identify opportunities for collaboration including journal special issues, edited books, T&L projects or grants and PhD projects.

Pierre Benckendorff stepped down as the co-chair and main coordinator of the SIG in June and handed over the role to Mieke Witsel at SCU. Thank you to Pierre for your work to maintain the SIG since 2012.

The SIG co-chairs Mieke, Diane Lee and Nisha Abm (Barkathunnisha Abu Bakar) met in Singapore in October to discuss the promotion of teaching and learning, and strategies for the SIG to increase networking and collaboration opportunities.

A call for papers in May 2015 for a *Special Edition on Critical Perspectives in Education* for JoHLSTE with guest editors Tamara Young, Mieke Witsel and Andrea Boyle, attracted 18 proposals or abstracts. Nine were invited to submit papers. Five papers were not suitable for the special edition but the authors were encouraged to submit to JoHLSTE's general edition. Four were rejected as quite underdeveloped studies, or not relevant to the special edition or the journal in general. The edition is still a work in progress, awaiting completion of one review and finalisation of the remaining papers.

Upcoming

Workshop titled [Encouraging \(transnational\) collaboration to increase publication outputs](#) at the CAUTHE 2017 conference. The workshop will focus on ways to improve collaboration by encouraging SIG colleagues to involve other SIG colleagues in their T&L projects and develop collaborative research outputs on projects.

Several members of the T&L SIG, including Paul Strickland, Mieke Witsel, Elspeth Frew, Kylie Radel, Laurie Murphy and Naomi Dale are involved in [Meeting the Standards project](#), a peer-review external referencing of assessment pilot project being supported by CAUTHE. The triads for the peer review process have been formed, material collated and currently under peer-review. A workshop will be held immediately prior to the CAUTHE 2017 conference.

6. TOURISM RISK, CRISIS AND RECOVERY

Co-ordinators: Brent Ritchie, David Beirman and Gabby Walters

2016 Activities

The SIG held a successful [Crises Response and Recovery for the Tourism Industry symposium](#) on 12 February at the Blue Mountains International Hotel School, Sydney Campus, following the CAUTHE 2016 conference. Just over 35 people attended including a number of senior industry leaders. The SIG was treated to a high standard of keynote presentations from the tourism industry leaders and tourism academics. After lunch, a lively panel session moderated by Prof Brent Ritchie (SIG co-chair), included representatives from DFAT, the Insurance Council of Australia, SOS International, Walkley Award Winning TV reporter Adam Walters from TEN Eyewitness News and

David Beirman (SIG's other co-chair). Despite a major effort to invite publishers in the travel industry media, industry attendee numbers were low. However, those who attended were some of the most influential people in the Australian travel industry, including Rick Myatt head of AFTA Education and Training and Dennis Bunnik, Chairman of the Council of Australian Tour Operators.

The September 2016 edition of the CAUTHE *Journal of Hospitality and Tourism Management*, is a special edition on Tourism Risk, Crisis and Recovery guest edited by Dr David Beirman and Dr Gabrielle Walters which features articles from all over the world. SIG members who contributed to the special edition include Judith Mair, Gabrielle Walters, Yetta Gurtner, Joanne Pyke, Terry De Lacy, Alexandra Law and Min Jiang.

David Beirman attended a DFAT Consular Consultative Group Meeting on November 10 representing CAUTHE. David has electronic copies of the following reports that were discussed at the meeting – *Consular State of Play 2015-16*, from DFAT; and, *Survey of Australians' Travel Insurance Behaviour*, from the Insurance Council of Australia and DFAT. The documents, particularly the report on Insurance, prepared by the Insurance Council of Australia, will be of interest to all CAUTHE members. Please contact David Beirman (UTS) for copies.

Upcoming

Meeting at the CAUTHE 2017 conference to include a presentation on the [Kaikoura Earthquake Recovery Plan](#) undertaken for the NZ Government by Professor David Simmons. The presentation will provide background for a discussion on tourism disaster response and recovery challenges and research needs. Group discussion on tourism disaster management challenges, issues and research needs. Identification of possible research projects between SIG group members and discussion about a special journal issue.

A number of CAUTHE members will be included in an upcoming book called *Tourism in the Arab World*. The book is edited by Noel Scott (Griffith University) and two academics from Oman, Hamed Almuhrzi and Hafidh Alriyami. The book is published by Channel View Publications and includes chapters written by a number of CAUTHE members.

7. TOURISM AND TRANSPORT

Coordinators: Gui Lohmann and David Timothy Duval

2016 Activities

After long and thoughtful consideration, the coordinators have decided that it would be best to cease the existence of the Transport & Tourism SIG. The decision has been reinforced by the fact that a number of members that were initially committed to the SIG are no longer involved with CAUTHE. Both David Duval and Gui are very grateful for the opportunities CAUTHE has provided them to support this important interface of tourism studies.

The CAUTHE Chair thanked Gui and David for their work and efforts in the SIG, and for CAUTHE more generally. We look forward to their continued involvement with CAUTHE.

8. TOURISM AND VOLUNTEERING

Co-ordinators: Stephen Wearing and Simone Faulkner

2016 Activities

Discussion at the SIG meeting at the CAUTHE 2016 conference included about six people (with apologies from five members who attended the Critical Studies and Events SIG meetings). The meeting was convened and went on to discuss Jane Godfrey's poster.

The sixth and final in a series of six seminars on *Reconceptualising Volunteer Tourism: The Future of International Volunteering* sponsored by EU Social and Economic Research Council & ATLAS Special Interest Group Volunteer Tourism Research Group, was held on 18 July 2016 at the University of Brighton. As an outcome of some of the discussions during the seminar series, the group is hoping to collaborate with a number of the industry and academic speakers.

It was felt that there is currently no common language, terminology or concept across international service volunteering, voluntourism and for want of a different word 'domestic' volunteering. This is unsurprising, given the difficulties that have been encountered in the past, for example, with definitions and typologies in a national context – resulting in only a 'working definition' of volunteering at this stage. So, this group is looking for input and discussion to outline a way forward. If you wish to contribute please contact stephen.wearing@uts.edu.au and/or continue the discussion at CAUTHE 2017.

Upcoming

Meeting at [CAUTHE 2017 conference: Volunteering and Tourism](#) with guest speaker Eliza Raymond, co-founder and Director of Operations for [GOOD travel](#).

Finally, some sad news to report, David, the husband of Angela Benson, who is responsible for many Tourism and Volunteering activities in Europe via ATLAS and other groups, passed away in late 2016.

Wendy Hillman
CAUTHE SIG Co-ordinator
9 February 2017

Appendix 4: Journal of Hospitality and Tourism Management report

PAPER SUBMISSIONS AND PERFORMANCE DATA

There was a 75% increase in 2016 in submissions from the previous period of January 2015 to January 2016. In total, there were 240 submissions during 2016 (Figure 1; Table 1).

Figure 1: Submissions Jan 2016 to Jan 2017

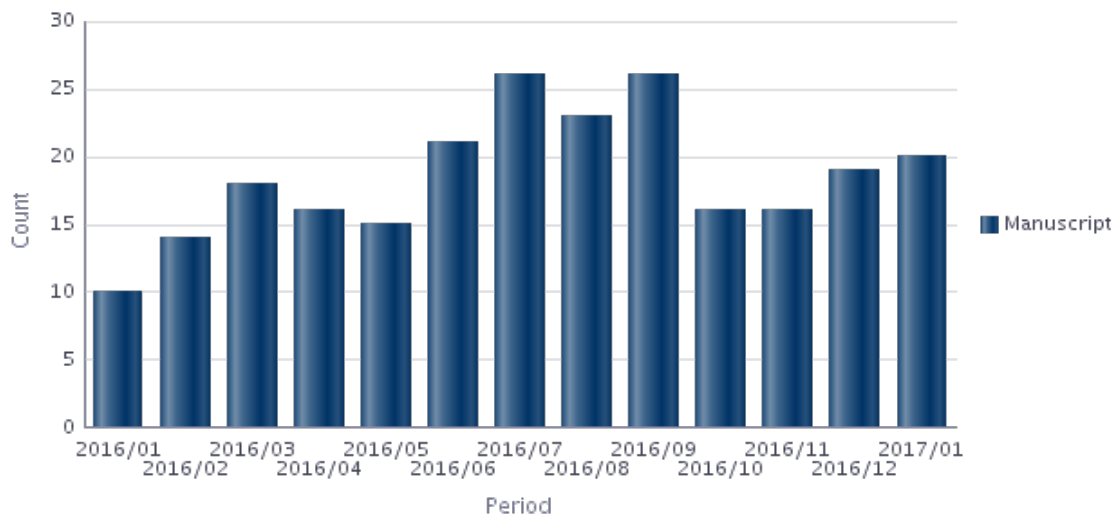


Table 1: Submissions Jan 2016 to Jan 2017

Period	Manuscript
2016/01	10
2016/02	14
2016/03	18
2016/04	16
2016/05	15
2016/06	21
2016/07	26
2016/08	23
2016/09	26
2016/10	16
2016/11	16
2016/12	19
2017/01	20
Grand Total	240

Overall, the acceptance rate for JHTM during 2016 was 26% with the majority of the rejections being desk rejects (42%) (Figure 2; Table 2).

Figure 2: Editorial Outcomes

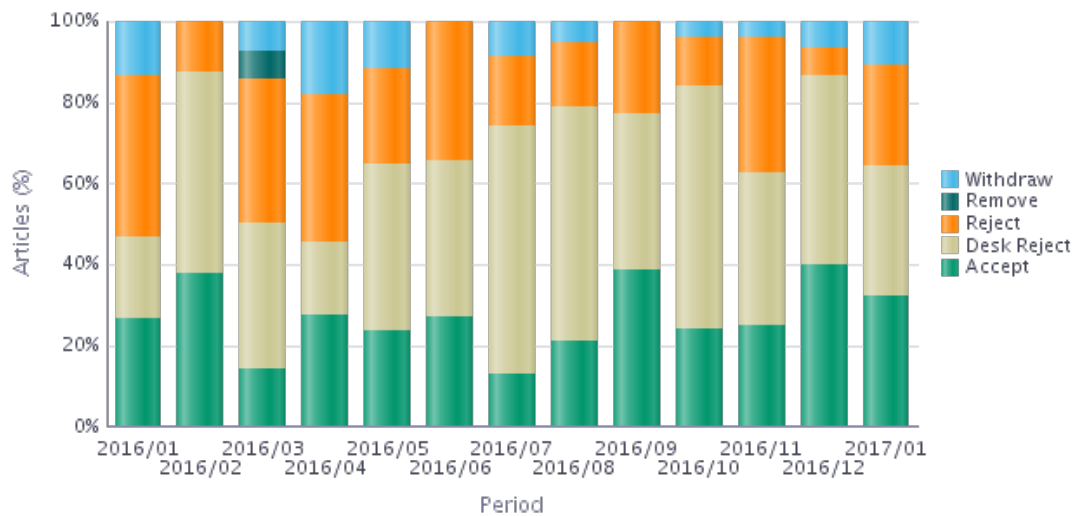


Table 2: Editorial Outcomes

Period	Accept	Desk Reject	Reject	Remove	Withdraw	Manuscript
2016/01	4	3	6		2	15
2016/02	3	4	1			8
2016/03	2	5	5	1	1	14
2016/04	3	2	4		2	11
2016/05	4	7	4		2	17
2016/06	7	10	9			26
2016/07	3	14	4		2	23
2016/08	4	11	3		1	19
2016/09	5	5	3			13
2016/10	6	15	3		1	25
2016/11	6	9	8		1	24
2016/12	6	7	1		1	15
2017/01	9	9	7		3	28
Grand Total	62	101	58	1	16	238

REVIEW PROCESS PERFORMANCE

The average time from manuscript submission to the final decision was 156 days or just over five months (Table 3). This was an increase in time over the previous year when the average submission to final decision period was 119 days. This increase was due mainly to the difficulties in obtaining reviewers. The average days required to reach the first decision is also 108.6 days for normal issues in contrast to 75.4 days for special issues. This again highlights the fact of difficulty of finding reviewers willing to accept and do paper reviews. The metric is lower for special issues whereby guest editors invite personal contacts for reviews. The metric for the JHTM is however quite high in relation to other journals whereby authors can have a quicker first submission decision. To make the journal more competitive for authors to submit we need to reduce this metric down to 30 – 40 days for a decision after the first submission.

Steps are being taken to address the issue of reviewers' performance for future submissions. As a result, system changes at the EVISE system are undertaken as well as a major restructuring and enhancement of the editorial board of JHTM is being conducted in order to include members that will commit to do paper reviews.

Table 3: Editorial speeds in days per Article Type

Accepted

Article Type	Special Issue	Manuscript	Submit to first decision	Submit to final decision	Author revision time	Average revisions
Research Paper	N	46	108.6	197.4	45.6	1.2
Research Paper	Y	14	75.4	121.4	17.0	0.9
Short Communication	N	2	82.8	150.9	55.2	1.5
Grand Total		62	100.2	178.7	39.4	1.1

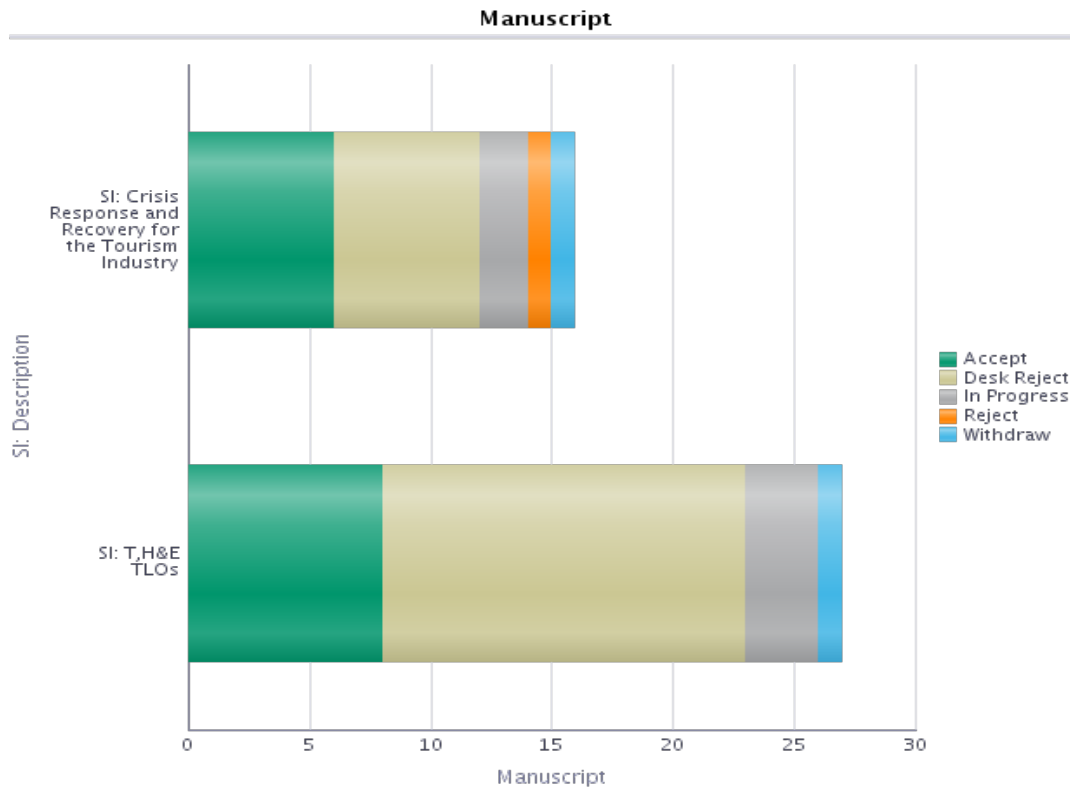
SPECIAL ISSUES

JHTM has had three Special Issues (SI) developed over the 2016-2017 period and we thank the editors of these SI for their hard work on these editions. One of these SI in **Crisis Response and Recovery for the Tourism Industry** was published in mid 2016 with the editors being Dr David Beirman and Dr Gabby Walters. The publication of the SI in **Hospitality, Tourism & Events Education: The challenges and opportunities presented by learning standards**, edited by Dr Naomi Dale and Dr Patrick L'Espoir Decosta, coincides with the 2017 CAUTHE Conference. The third SI entitled **Critical Lens on Hospitality & Tourism Work** is being edited by Dr Jenni Small, Associate Professor Erica Wilson and Professor Candice Harris and will be published in mid 2017.

Finally, a new SI has been proposed for being developed during 2017 on **Tourism and hospitality experiences in the digital era** with the guest editors being Professor Riadh Ladhari and Professor Nizar Souiden. This SI will follow on from the 2017 IBCR Conference on experiential services.

The development of special issues (specifically when they are linked with international conferences) heavily help the promotion of the journal to a wider audience. It is thus suggested that maximum 2 special issues per year is a healthy and good promotional strategy to follow for JHTM.

Figure 3: Special Issues' Editorial Decisions



JOURNAL AWARDS

Three annual JHTM awards (best paper, highly commended papers, and best reviewers) were also decided to be initiated from 2017 for supporting and enhancing the promotion of the journal as well as motivating good reviewer performance and encouraging paper submissions. The award winners will be presented their awards during the annual CAUTHE conference (gala dinner) as well as in other conferences whereby winners and editors are present and attend, while press releases will be circulated for congratulating award winners and promoting the JHTM. We believe that this initiative will provide a great boom to the JHTM international promotion and increase of its prestige / position.

OTHER JOURNAL MARKETING ACTIVITIES

- A press release of the 2017 JHTM awards will be created and circulated to e-mail lists and social media
- Award winners were also advised to do so
- Free access to the best paper awards will be provided for 3 months – this will be communicated in press releases and it is expected to increase readership and journal citations

EDITORIAL TEAM

The editorial team for the *Journal of Hospitality and Tourism Management* (JHTM) has had another busy year and the appointments of Professor Marianna Sigala as co-Editor-in-Chief and Associate Professor Leonie Lockstone-Binney as the Associate Editor (Tourism and Events) have increased our capacity to deal with the larger number of submissions.

The Editorial Team will change at the 2017 CAUTHE Conference with Professor Margaret Deery stepping down from the position of Co-Editor-in-Chief and Professor Marianna Sigala taking on the role as the sole Editor-in-Chief.

A process for restructuring and enriching the review board has been initiated for two major reasons:

1. addressing the problems related to reviewers' performance (see above); and
2. expanding the editorial board to include scholars with wider disciplinary background and nationality in order to cater for the varied submissions and further promote the journal globally.

Prof Marg Deery, JHTM Editor-in-Chief

Prof Marianna Sigala, JHTM Co-Editor

6 February 2017