



## THE COUNCIL FOR AUSTRALASIAN TOURISM AND HOSPITALITY EDUCATION INC (CAUTHE)

ABN: 99 849 437 226

### Minutes of Annual General Meeting

The 2020 Annual General Meeting of CAUTHE was held at 4:15pm on Wednesday 12 February 2020 in Room WG403, Auckland University of Technology, New Zealand.

The AGM was immediately followed by the Chapter Directors' meeting for voting of the 2020 Executive committee office-bearer positions.

#### Minutes

##### Present

	Title	First Name	Last Name	Institution
1	Prof	Kirsten	Holmes	Curtin University
2	Ms	Yaa	Akubia	Lincoln University
3	Dr	Julia	Albrecht	University of Otago
4	Prof	Charles	Arcodia	Griffith University
5	Dr	David	Beirman	University of Technology Sydney
6	Dr	Pierre	Benckendorff	The University of Queensland
7	Assoc Prof	Rosemary	Black	Charles Sturt University
8	Dr	Neil	Crombie	Auckland Institute of Studies
9	Assoc Prof	Glen	Croy	Monash university
10	Dr	Naomi	Dale	University of Canberra
11	Ms	Ana	Delevska	Melbourne Polytechnic
12	Prof	Sara	Dolnicar	The University of Queensland
13	Dr	Elsbeth	Frew	La Trobe University
14	Mrs	Jia	Geng	Lincoln University
15	Dr	Edmund	Goh	Edith Cowan University
16	Dr	Simone	Grabowski	University of Technology Sydney
17	Assoc Prof	Anne	Hardy	University of Tasmania
18	Dr	Tracy	Harkison	AUT
19	Ms	Sharon	Hebdon	Holmesglen Institute
20	Dr	Wendy	Hillman	Central Queensland University
21	Dr	Sumi	Ingerson	International College of Hotel Management
22	Mrs	Penny	Jose (notes)	CAUTHE
23	Mr	Justin	Kitin	Curtin University
24	Dr.	Andris	Klepers	Vidzeme University of Applied Sciences
25	Dr	Andrew	Le	International College of Management Sydney
26	Dr	Sean	Lee	Curtin University
27	Assoc Prof	Leonie	Lockstone-Binney	Griffith University
28	Dr	Erwin	Losekoot	NHLStenden University of Applied Science
29	Assoc Prof	Judith	Mair	The University of Queensland
30	Ms	Nathaline	Murki	Divine Word University
31	Assoc Prof	Laurie	Murphy	James Cook University
32	Mr	Glenn	Murray	International College of Management Sydney
33	Mr	Rohit	Pande	Whitireia Community Polytechnic
34	Dr	Christof	Pforr	Curtin University
35	Dr	Rajka	Presbury	Torrens University Australia

36	Prof	Bruce	Prideaux	Central Queensland University
37	Dr	Joanne	Pyke	Victoria University, Melbourne
38	Dr	Kylie	Radel	Central Queensland University
39	Dr	Ina	Reichenberger	Victoria University of Wellington
40	Prof	Brent	Ritchie	The University of Queensland
41	Dr	Martin	Robertson	Edinburgh Napier University
42	Prof	Noel	Scott	University of the Sunshine Coast
43	Prof	Marianna	Sigala	University of South Australia
44	Prof	David	Simmons	Lincoln University
45	Dr	Jennie	Small	University of Technology Sydney
46	Ms	Effie	Steriopoulos	William Angliss Institute
47	Dr	Emma	Stewart	Lincoln University
48	Ms	Esther	Teo	Academies Australasia Polytechnic
49	Dr	Paul	Whitelaw	William Angliss Institute
50	Mr	David	Williamson	Auckland University of Technology
51	Prof	Erica	Wilson	Southern Cross University
52	Ms	Anastasia	Yeark	Kaplan Business School
53	Assoc Prof	Ian	Yeoman	Victoria University of Wellington
54	Dr	Tamara	Young	The University of Newcastle
55	Ms	Jingru	Zhang	The University of Queensland

## 1. Welcome and apologies

### Apologies

Title	First name	Last name	Institution
Dr	George	Brown*	International College of Hotel Management
Dr	Sandra	Cherro Osoria*	Melbourne Polytechnic
Prof	Marg	Deery	University of Surrey
Assoc Prof	Tracey	Dickson	University of Canberra
Assoc Prof	Sebastian	Filep*	University of Otago
Dr	Joanna	Fountain*	Lincoln University
Dr	Michael	Hughes	Murdoch University
Prof	Leo	Jago	University of Surrey
Dr	Ulrike	Kachel	Charles Darwin University
Dr	Diane	Lee	Murdoch University
Prof	Kevin	Markwell*	Southern Cross University
Dr	Felicity	Picken	Western Sydney University
Dr	Mike	Raybould	Bond University
Dr	Aaron	Tham	University of the Sunshine Coast
Ms	Isabella	Ye	The University of Queensland

\*member has nominee^ attending on their behalf

## 2. Confirmation of previous AGM minutes: Tuesday 12 February 2019 ([attachment 2](#))

Proposed: Elspeth Frew

Seconded: Tracy Harkison

## 3. Reports from the Executive Committee

### 3.1. Chair's Report – Kirsten Holmes

The Chair welcomed all to the AGM – especially first-time attendees!

The meeting reported on activities for the past year and provided the opportunity to ask questions. Immediately following the AGM, all positions on the Executive Committee became vacant and the Chapter Directors met to elect the new Executive committee for 2020.

The Chair noted that it had been a wonderful year for CAUTHE, and that the organisation is very fortunate to have the ongoing support of Penny Jose as Secretariat and an amazing committee of volunteers.

Key highlights have included:

- HDR conference and mid-year meeting jointly hosted with SMAANZ
- Case study book project, led by Marianna Sigala, an outcome of the 2019 Chapter Director meeting
- Carer bursaries, which were well received by members
- Advocacy, especially the ABDC and ANZSRC reviews

The Chair thanked everyone involved.

3.2. Treasurer's Report – Paul Whitelaw ([attachment 3](#))

Proposed: Paul Whitelaw

Seconded: Bruce Prideaux

All in favour

3.3. Secretary's Report – Erica Wilson

The Secretary role is responsible for the communication of CAUTHE activities, including the preparation of the biannual newsletter and other opportunities as they arise.

The bulk of the administrative work of the Secretary, including preparation and distribution of agendas, receiving and disseminating correspondence, and managing the membership and records is carried out by the Secretariat

Did you know that the newsletter:

- (and other communications) are made available to 1,000+ recipients, directly and indirectly
- is also on the website!
- is circulated via a link in the weekly news, via email to approximately 350 members and recipients
- has a completely new layout?

The March newsletter is coming up. This edition will focus largely on the CAUTHE 2020 conference, bursary recipient testimonials, forks in the road, the (new in 2019) Fellows' Footnotes

Please send Erica ideas for future issues, photos, stories, and interesting discussions e.g. coronavirus, assessment and academic integrity.

3.4. Member Survey Report – Edmund Goh / Karen Smith ([attachment 4](#))

The survey was undertaken in November 2019, in response to a commitment in the 2015 strategic plan to undertake a member survey at least every five years. Summary results and recommendations relating to strategic plan activity are contained in the report.

4. Membership Report – Penny Jose (Secretariat) ([attachment 5](#))

5. Conferences

5.1. 2020 Auckland University of Technology – Tracy Harkison / David Williamson

Tracy and David were thrilled with the conference. There were 280 delegates, plus 26 cancellations due to coronavirus. The program included:

- Monday: a successful PHD/ECR & MCA workshop was well attended. The Maori and cultural welcome was well-received. Followed by an enjoyable barbeque and wine night provided by School of T&H@AUT
- Tuesday: Opening ceremony and keynote by Alison Phipps, a highlight, addressing the conference theme of diversity and new perspectives. Welcome reception with entertainment by music students.
- Wednesday: Keynote on industry tourism from a Maori perspective. Five SIG meetings in classrooms followed by dinner for some.

- Thursday: Keynote speaker on IT shaping the future of tourism and travel. The Great Debate, followed by the gala dinner and awards at St Matthew in the City.
- 5.2. 2021 Curtin, Edith Cowan & Murdoch Universities – Kirsten Holmes / Edmund Goh
- Fremantle, WA – venue @The Esplanade Hotel, keynotes invited and a PCO engaged. Website to go live following the closing ceremony.
- 5.3. 2022 Conference proposal – Paul Whitelaw
- A bid will be tabled at the MYM, for the 2022 conference, potentially to be hosted in Melbourne.
6. Special Interest Groups – Wendy Hillman ([attachment 6](#))
- CAUTHE supports five SIGs, all of which were active in 2019. Each SIG is required to report twice per year at the MYM and the AGM, with other reports of requests for funds, as the need arises. Information about current activities, provided from eleven SIG report requests, has been reported to the monthly Executive meetings and in the CAUTHE newsletter. The information from these reports is summarised in the attached report.
7. Journal of Hospitality and Tourism Management (JHTM) – Marianna Sigala ([attachment 7](#))
- The Journal has continued to grow, with submissions in 2019 having almost doubled from 2018 (from 390 to 540 submitted manuscripts). This increase is mainly due to the journal's great performance in its SSCI impact factor (2.496) in June 2019, and the ABDC ranking upgrade announcement. From 2018 to 2019, the desk rejection rate decreased (from 73% to 64%), which also demonstrates that the journal now attracts better quality submissions due to its enhanced image and ranking. Other key points are:
- The *CiteScore* increased (from 3.78=2019, 2.63=2018, 2.18=2017)
  - Three special issues are underway, and the journal is keen for special interest topics
  - Journal was upgraded to an A category in ABDC rankings, publicly announced in December 2019
  - Asia, Europe and North-Central America are the major source countries for paper submissions. Attrition rates after the second or third review have increased – authors appearing not to be willing to make recommended changes.
  - Journal management is being reviewed to address the increased workload. Call for Associate Editor (closed in December) received a high number of quality applications to be announced soon.
  - Major actions to promote the journal and attract high quality papers include the JHTM:
    - Research Symposium – last two years, to continue in 2020
    - Best PhD Award – a new competition with financial rewards and recognition
    - Paper Hackathons – last two years, to continue in 2020
    - Awards – Best paper and Best reviewer (chosen by Editorial Committee)

8. Fellows' Report – Noel Scott (on behalf of Philip Pearce)

There are 18 Fellows, including a number who have retired during 2019, Beverly Sparks, Betty Weiler and Geoffrey Crouch and David Simmons (June 2020). Fellows' activity in 2019 has seen several highlights

- At CAUTHE 2019 in Cairns, seven fellows attended and made a contribution to the PhD and Early Career Workshop.
  - Quantitative and qualitative research panel sessions were also led by teams of Fellows and other senior colleagues.
- Two initiatives were undertaken with productive outcomes.

- A faster and efficient system for electing new Fellows was put in place with a six-person Electoral College being tested for 2 years. This system resulted in the successful nomination and election of four new Fellows. They will be announced at the Gala Dinner at CAUTHE 2020.
- A new section entitled 'Fellows' Footprints' was commenced with news and short comments on academic matters from the Fellows for the CAUTHE Newsletters. Several fellows agreed to make these contributions. A first contribution was made in mid year.
- Fellows supported the CAUTHE journal and provided input on an individual basis and to good effect on the ABDC journal rankings.
- The CAUTHE Annual Fellows award was again conducted with all Fellows asked to vote on the people nominated by Heads of Units or senior colleagues. In a strong field, one award was made in the Research category.
- An initiative by one of the Fellows to have a Fellows desk at the CAUTHE conference received positive support as an open access, easy conversation location for interaction with Fellows. Feedback on the success of this opportunity will be welcome from the Auckland conference.

## 9. Other business

### 9.1. Learning and teaching case study book project

- Short, topical case studies are to be published for use in L&T.
- 25 case studies have been received to date and two, rather than one book, is currently under negotiation for publication by Springer.
- Reviewers are needed. Please contact the team Marianna Sigala, Anastasia Yeark, Marcela Fang, Karen Smith or Raijka Presbury if you are interested.

### 9.2. Thank yous

The Chair extended thanks to the following Executive Committee members for their work:

- Ina Reichenberger for her role on the organising committee for the PhD/ECR and MCA workshop
- Naomi Dale for facilitating the PhD/ECR bursaries
- Julia Albrecht, Judith Mair and Erica Wilson for facilitating carer support

### 9.3. The future of CAUTHE: Administration and conference management (Paul Whitelaw) ([attachment 8](#))

## 10. Next meeting – CAUTHE 2021 Conference, Fremantle, WA.

Meeting closed: 4:45pm