

# CAUTHE MEMBER 2018 CONFERENCE BURSARY

## INFORMATION AND APPLICATION FORM

**General Information**

The CAUTHE Executive invites applications for one special ‘CAUTHE member’ bursary to support travel to and attendance at the CAUTHE 2018 conference in Newcastle, Australia. The aim of the scheme is to provide benefits to individual members (from non-Chapter member institutions), encourage membership and encourage the submission of full-refereed papers for the annual conference. Further details and a short application form are below.

**Scheme Details**

The bursary will include conference registration fees, funding for reasonable travel from the applicant’s home institution, accommodation and other expenses that will facilitate access to the CAUTHE 2018 conference (to a maximum of AUD5000 total value). A bursary certificate will be presented at the conference dinner awards ceremony. Applications are particularly welcome from members outside Australia and New Zealand.

To be eligible for a member bursary, applicants must:

* Be an individual Student or Associate member at both the time of the application and conference, or join as an individual member of CAUTHE at the time of application.
* Submit a full-refereed paper to the CAUTHE 2018 conference, with the applicant as the primary author.

In addition to the above criteria, applicants must:

* Have the paper accepted by the conference reviewers as a full-refereed paper.
* Provide a statement outlining your need for funding.
* Be prepared to submit a conference report and photo for the CAUTHE newsletter following the conference, if your application is successful.

**Deadlines, Application and Selection**

* Please complete the application form attached to these guidelines and submit the ***application*** to naomi.dale@canberra.edu.au by 20 October 2017.
* Submit the ***full paper*** electronically via the [CAUTHE 2018 conference website](http://cauthe.org/www.newcastle.edu.au/CAUTHE2018) by 20 October 2017.
* The award will be made based on the merit of the paper, to be decided by a sub-committee of the CAUTHE Executive based on the paper reviewer comments and with reference to the statement outlining the need for funding.
* You may only make one bursary application for the CAUTHE 2018 conference. Please apply for the most appropriate scheme for you (see [PhD and ECR bursaries](http://cauthe.org/services/phd-ecr-mcas/)).
* You may only apply if you have not previously received a CAUTHE conference bursary
* If you are successful you may not apply for future CAUTHE bursaries.
* Conference registration is non-transferable.
* Applicants will be notified by 17 November 2017 on the outcome of the application.

**2018 CAUTHE MEMBER CONFERENCE BURSARY**

**APPLICATION FORM**

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| **SUMMARY INFORMATION**  |

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| **Name of applicant:**  |  |
| **Name of Institution:** |  |
| **CAUTHE username:** |  |
| **Application for:** | Member Bursary |

Short statement outlining need for funding (maximum 200 words):

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Short statement outlining the importance of access to the 2018 CAUTHE conference (max 200 words):

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| **APPLICANT CHECKLIST** |

Please complete:

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| --- | --- | --- |
| 1. I confirm that I have not previously been awarded a CAUTHE bursary.
 | **Yes** | **No** |
| 1. I confirm that I have not applied for another bursary for the CAUTHE 2018 conference.
 | **Yes** | **No** |
| 1. I confirm that I have submitted a full-refereed paper to the CAUTHE 2018 conference, with the understanding that ***if unsuccessful***, I can publish as an abstract only in the proceedings if I attend the conference.
 | **Yes** | **No** |
| 1. I confirm that I am the ***primary*** author.
 | **Yes** | **No** |
| 1. I confirm that I am an individual Student or Associate member of CAUTHE
 | **Yes** | **No** |
| 1. I have provided a short statement outlining my need for funding.
 | **Yes** | **No** |
| 1. I confirm that if I am successful I will register and attend the PhD & ECR or MCA workshop, full conference and conference dinner.
 | **Yes** | **No** |
| 1. I will submit a conference report and photo for the CAUTHE newsletter by the end of February following the conference, if my application is successful.
 | **Yes** | **No** |

**Applicant signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date \_\_\_\_\_\_\_\_\_\_\_**

**Submission**

Submit the ***full paper*** electronically via the [CAUTHE 2018 conference website](http://cauthe.org/www.newcastle.edu.au/CAUTHE2018) by 20 October 2017.

E-mail the completed ***application form*** to naomi.dale@canberra.edu.au by 20 October 2017.

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